

Calculation tool - User manual

VISITING THE CALCULATION TOOL FOR THE FIRST TIME

1. Click on “Calculator” in the top menu
2. On the “Calculator” page, you need to register to go ahead :
 - Fill in your email address in the “email” field
 - Accept the “privacy policy” below
 - Click on “SIGN UP”
3. After a couple of seconds, you’ll receive an email with your login details
 - 1) A login : your email address (ex: jean.dupont@gmail.com)
 - 2) A token : a unique ID to secure your access
 - 3) A link to the calculation tool helping you to input your data
4. In the email you’ve just received, please click on the link below the sentence: “You can access the calculation tool through this link”
5. You’re now redirected to the login page and your login details are pre-filled. Click now on “LOGIN”
6. You’re now in the “Calculator”
7. There are now two calculation modes :
 - a. A calculation based on the transaction data
 - b. A calculation based on the number of Fortis Units held at different dates

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YOU'VE REGISTERED DURING A PREVIOUS VISIT AND YOU'D LIKE TO ACCESS THE TOOL

There are 2 possible ways to access to the calculation tool:

FROM THE RECEIVED EMAIL INCLUDING LOGIN DETAILS:

1. In the email you've just received, please click on the link below the sentence:
"You can access the calculation tool through this link"
2. You'll arrive on the login page and your login details will be pre-filled
3. Simply click on "LOGIN" to access the tool

FROM THE WEBSITE:

1. Click on "Calculator" in the top menu
2. On the "Calculator" page, you need to log in to access the calculation tool.
Please click on "LOGIN" in the bottom of the page above the title "Already registered".
3. You'll arrive on the login page, please introduce :
 - a. Your login : your email address (f.e.: jean.dupont@gmail.com)
 - b. Your token : the unique ID you've received by email
4. Please confirm by clicking on "LOGIN"



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YOU'RE NOW LOGGED ON AND YOU'D LIKE TO CALCULATE YOUR COMPENSATION

As soon as you're logged into the system, there are two possible ways to input your data:

ON THE BASIS OF YOUR TRANSACTIONS

1. To introduce your transactions, please click on "Click Here" below the title "YOU DON'T HAVE THE FOLLOWING VALUES? ENCODE ALL YOUR TRANSACTIONS ».
2. A new window will appear... You should input :
 - a. Only if you have this value : Your estimated position at 28/02/2007
 - b. The transactions realized (transaction per transaction):
 - i. Input the date
 - ii. Select if you have bought (BUY) or sold (SELL) the Fortis Units
 - iii. Introduce the number of Fortis Units you have bought/sold
 - c. To add a new transaction, click on "Add a new transaction and restart from step b.
 - d. To finalize click on "Compute"
3. The data will be automatically imported into the original table ("Number of Fortis Units in your possession")
4. Select (YES/NO) if you are an active claimant (the correct value is in orange)
5. The system will indicate the highest number of Fortis Units in your possession on the basis of the value indicated. Please check carefully the value in your particular situation
6. Request the calculation by clicking on "Calculate"
7. The system presents your indicative compensation. Save it for later by clicking on "Save my data".

ON THE BASIS OF THE NUMBER OF FORTIS UNITS IN YOUR POSSESSION

1. Select (YES/NO) if you are an active claimant (the correct value is in orange)
2. Insert the number of Fortis Units in your possession at the end of each day
3. The system indicates the highest number of Fortis Units in your possession on the basis of the value indicated. Please carefully check the value for your particular situation
4. Request the calculation by clicking on "Calculate"
5. The system presents your indicative compensation. Save it for later by clicking on "Save my data"

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YOU'D LIKE TO EDIT YOUR DATA AFTER RECEIVING NEW INFORMATION FROM YOUR BANK?

1. Connect to the calculation tool as explained above (please see "YOU'VE REGISTERED DURING A PREVIOUS VISIT AND YOU'D LIKE TO ACCESS THE TOOL" in this manual)
2. As soon as you're logged in, you will find the results obtained during your previous calculation session
3. Click on "Edit my data" to edit your data
4. You will be taken back to the data introduction page, please follow the steps explained above for data introduction (please see "YOU'RE NOW LOGGED IN AND YOU'D LIKE TO CALCULATE YOUR COMPENSATION" in this manual)

